

**NEW ENGLAND GRASSROOTS**  
**ENVIRONMENT FUND**  
*Small Grants Program Application*

Please email the application to your program officer or mail a hard copy to:  
P.O. Box 1057 / Montpelier, VT 05601

We copy all applications for our grantmaking committee members. Please print the application single-sided, please don't staple materials together, and please don't use any folders or binders.

**DATE:**

**CONTACT PERSON:**

*(please list one person who will be available to answer questions)*

**NAME OF APPLICANT ORGANIZATION:**

**ADDRESS:**

**PRIMARY PHONE #:**

**ALTERNATIVE PHONE #:**

**EMAIL:**

**FAX #:**

**WEBSITE:**

**AMOUNT OF THIS REQUEST: \$**

**TOTAL PROJECT BUDGET: \$**

**TOTAL CURRENT ORGANIZATIONAL BUDGET: \$**

**TOTAL AMOUNT YOUR ORGANIZATION SPENT LAST YEAR: \$**

**NUMBER OF EMPLOYEES, FULL AND/OR PART-TIME:**

**PROJECT PROPOSAL SUMMARY** *(No more than 3 sentences – please start with, “To...”):*

**HOW DID YOU HEAR ABOUT NEGEF?**

**CHECK ONE OF THE FOLLOWING THAT BEST APPLIES TO YOUR ORGANIZATION:**

- Ad Hoc group
- Ad Hoc group with fiscal agent *(name of agent):* \_\_\_\_\_
- Incorporated as a nonprofit in your state
- 501(c)(3) status with the IRS

**If you are an ad hoc group and do not have a checking account or fiscal agent, you will need to set up an account or agent upon receipt of a grant. You do NOT need to have an account or agent when you apply.**

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**PROJECT NARRATIVE & BUDGET** *(no more than 2 pages please)*

**1. Give a brief description of your proposed project. Be sure to include background of the issue.**

**2. If your project is successful, what changes will occur in your community and its environment? Please include a timeline/steps for its completion.**



**N E W   E N G L A N D   G R A S S R O O T S**  
**E N V I R O N M E N T   F U N D**  
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**APPLICANT PROFILE**

**1. What is the mission or the goals of your group?**

**2. How long has your group been in existence?**

**3. What issue/issues got your group going?**

**4. How many people started the group?**

**5. Is this the first time that the group's "founders" had been "activated"?**

**If not the first time, with what other issues had they been involved?**

**6. How many people are currently involved as the core group of leaders/workers?**

**7. Is this a membership organization? If so, how many members do you have?**

**8. Do you have any paid staff?**

**If yes, how many full-time equivalents?**

**9. Approximately how many people in your community can be "activated" to support your issue – i.e., go to a meeting, sign a petition, call a selectperson, etc.?**

**10. Has the focus of your group broadened or changed at all since it first started?**

**If so, in what ways?**

**11. Have any members of your group run for or been appointed to public office since they started working on your issue/issues?**

**If so, for what office?**

**Elected or appointed?**

**12. Describe the size and make-up of your community.**

**13. Have you networked or shared information/resources with other groups?**

**If so, with whom and how did you find out about them?**

**14. How have you gained knowledge about your issue?**

**15. If your organization is more than a year old, can you quantify any of your "successes"? Examples might be number of acres preserved, miles of trails, increase in recycling rates in town, toxic sites cleaned up, greenspaces/community gardens created, amount of money raised, legislation passed, etc.**

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**16. What are the biggest challenges your community faces?**

**17. What skills do you feel you and/or members of your group could use to help move your issue forward?**

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